



<b>Company Name:</b>	<b>WIZARD STAFF SOLUTIONS LTD</b>
<b>Model Policy Name:</b>	Environmental policy
<b>Date:</b>	1 <sup>st</sup> January 2024

The Company recognises and understands the importance of protecting the environment in which we operate. We are fully committed to minimising the impact that running our business has on the environment and we encourage our clients, suppliers and other stakeholders to do the same.

The Company is aware that our business activities result in: emissions to air/water, the use of energy and water, the generation of waste and transport emissions and we will comply with all relevant legislative, regulatory and other environmental requirements in order to act in a socially responsible manner and we will strive to continuously improve our environmental performance.

The Company will aim to:

1. Minimise the use of natural resources;
2. Minimise the generation of waste and recycling;
3. We will ensure that all compliance, accounts and application paperwork is submitted electronically
4. Minimise pollution and promote greener transport options for our candidates
5. Offer zoom interviews to reduce our carbon footprint
6. Purchase and promote the use of greener office and cleaning products
7. Consider the environmental impact of any business decisions made
8. Inform and encourage staff at all levels to act in an environmentally responsible manner
9. Encourage feedback from staff on improvements and feed these into the policy
10. Designate appropriate resources in order to implement, monitor and continuously improve the policy
11. Make this policy available to any interested external parties and to employees
12. Continually improve and monitor the environmental performance of the company and report these to interested parties.

Faye Walters will be responsible for implementing the above objectives, reviewing progress and continuously updating this policy as necessary. The Company will review this policy periodically and publish the results each year.

Signed: FAYE WALTERS  
Job title: **MANAGING DIRECTOR**